

# TERMS AND CONDITIONS

### Mission statement

At Angela Watson School of Dance, we are committed to maintaining the trust and confidence of visitors to our school and website.

We aim to give the highest quality dance training across all genres of dance in a safe, happy and disciplined atmosphere. The physical and mental wellbeing of each and every pupil is at the forefront of our classes and we believe that the skills learned in dance will be of a huge benefit to them throughout their lives.

#### Fees

The fees are divided into 4 ten week blocks thought the school year from mid August to the end of June.

The dance school will send out the fee sheets before the start of the new term. Fees are payable at the start of every new term and must be paid within the first two weeks of the term which is known as the Early Bird Period. Fees paid after the first two weeks will be known as The Late Fee Period and will incur a 10% administration fee on top of the regular fees.

If the payment has not been settled in full within four weeks of the start of the term the dance school will have the right to refuse the pupil access to the class. Fees not paid within the first eight weeks may result in the dance school taking further action and involving small claims courts and all legal fees incurred will be at the expense of the parent/guardian.

The dance school will try its utmost to avoid any disputes over late fees and in extreme cases non-payment with parents/guardians.

If a parent/guardian experiences difficulties paying please contact the dance school as soon as possible.

## How to pay fees and fee increases

Should fees increase, this will only be done in the August term.

The fees are to be paid by bank transfer with your child's full name only. At a later date there will be an option to pay via the website. When this facility is up and running we shall let you know.

## Refunds

Refunds will not be given ,unless in extreme circumstances ,for holidays, short illnesses or leaving the school mid term.

Payments are payable for a full term and not pro rata.

### Discounts

For any single pupil in the dance school taking two or more classes per week there is a 5% discount for fees paid within the Early Bird Period.

The discount does not apply to late fees, only fees paid within the Early Bird Period. Family discounts are for families of three or more dancing and this discounted fee is 5% off the total dance bill.

### Uniform

With the exception of commercial dance, all classes have a uniform and must be worn in class.

Hair should be in a bun for ballet and a pony tail for all other dance styles.

No jewellery is to be worn.

Please look at our uniform page to see what your child should be wearing in class.

## Code of conduct

Pupils are expected to listen, behave and follow all instructions in the class.

There will be a mutual respect in the class between teacher and pupil.

A register will be taken at the start of every class so please ensure that your child is on time to be present at registration. This is for the safety of the pupil especially in the case of an emergency during class as we need to know exactly who is in the class at any given time.

The school does not discriminate on background, race or religion, it regularly monitors staff to maintain school teaching policies and adheres to Health and Safety procedures to ensure that each child dances in a class appropriate to their level of development. We shall warm up at the start of the class and it is imperative pupils arrive on time to partake in this for their own safety.

Please inform us of any injuries at the start of class.

## The dance school's safety responsibility

The dance school is responsible for the safety and wellbeing of the pupils in every class this includes all dance injuries and the well being of the child.

The teachers are qualified and will make sure pupils are warm and that the class is at the correct level for the age and ability of each child.

We shall make sure the wellbeing of each child is at the forefront of every lesson. As with any physical activity there is an element of risk of injury but the teachers will try to eliminate this risk in terms of warm up, cool down and age appropriate safe dance practice and teaching. With our wealth of experience and CPD we can keep injuries to a minimum.

## Teaching responsibilities

All teachers have been police checked and have current Disclosure Scotland checks. We are first aiders and are qualified in dance with dance degrees, teaching degrees or with a Royal Academy of Dance (RAD) teaching qualification or RAD teaching degree. As part of our commitment to the dance school we do at least 24 hours continuous, personal development (CPD) annually, keeping us up to date with the latest teaching methods and ideas.